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AGRANI BANK, CU BRANCH
 Pay Order No:
 Dated:
 Tk.....

The Deputy Controller of Exams./Deputy Registrar, Office of the Controller of Examinations, CU is requested to verify the particulars stated by the applicant & to send the report as per serial 20

Dealing Asstt./Dealing Officer

Deputy Registrar (Academic)

To
 The Deputy Registrar (Academic)
 Registrar office
 University of Chittagong

APPLICATION FOR ACADEMIC TRANSCRIPT

1. Name of the Student (in block letters) :
2. Father's/Husband's Name :
3. Mother's Name :
4. Present Postal Address :
5. Mobile No :
6. Name of the Institution :
7. Registration No. / ID NO :Session.....
8. Name of the Examination Passed :
9. Duration of Course :
10. Examination Roll No. :
11. Year of Examination : (Held in)
12. Class obtained with Position/CGPA/GPA earned :
13. Subject/Discipline :
14. Faculty :
15. Name of Hall :
16. Medium of Instruction :

17. State the status if the applicant is in the service of Chittagong University :-

18. Full postal address (in block letters) of the person (s) or organization (s) is/are to be mentioned where the verification report is/ are/ to be sent (Recipient Address).

19. For verification & sending report of each degree to one person/organization, a fee of Tk. 1,000/- for first copy and a fee of Tk 400/- for each more copy are to be paid through a Pay Order from Agrani Bank, Chittagong University Branch in favour of the Registrar, Chittagong University. In case of emergency an urgent fee of Tk 500/- is to be paid through Pay Order.

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 Signature of the Student & date

Cont.P/2

